



PUNJAB PUBLIC SERVICE COMMISSION, LAHORE

ADVERTISEMENT NO.30/2020

AGRICULTURE DEPARTMENT (WATER MANAGEMENT WING)

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
281	101-RG/2020 09-POSTS (Including 02 posts reserved for Women Quota & 01 post reserved for Special Persons Quota)	(BS-18+Rs.165/-SP) DEPUTY DIRECTOR AGRICULTURE (OFWM) On contract basis for a period of 03 years extendable upto 5 years	i) M.Sc. in Agricultural Engineering OR Master's degree in Water Engineering and Management OR M.Sc. (Hons) in Agriculture equivalent to eighteen years' education with following length of experience.. ii) 03 years post qualification relevant Experience in BS-18; OR iii) 07 years post qualification relevant Experience in BS-17 NOTE: Only Practical / Administrative Experience must be acquired after prescribed qualification. Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority.	Male: 25 to 35 + 05=40 years Female: 25 to 35 + 08=43 years Age and sex of the transgender will be based on the contents of their CNIC	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Anywhere in the Punjab	One paper MCQ type Written Test of 100 marks and 90 minutes duration. Syllabus is as under:- a) M.Sc. in Agricultural Engineering (25%) b) Master's degree in Water Engineering and Management (25%) c) M.Sc. (Hons) Agriculture (25%) d) General Ability includes (25%) General Knowledge, Pakistan Studies, Current Affairs, Everyday Science, Islamic Studies (Ethics for Non-Muslim candidates), Basic Mathematics, English, Urdu and Basic Computer Studies.

WOMEN DEVELOPMENT DEPARTMENT

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
282	11-RK/2020 01- POST	(BS-17) ACCOUNTS OFFICER (On contract basis for the period of 03 years)	i) M.Com / MBA Finance from a recognized University. ii) Two years experience in the line. iii) Written / Communication Skills; and iv) Proficiency in MS Office. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 24 to 30+5 = 35 Years Female: 24 to 30 + 8 = 38 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Lahore	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- i) Questions relating to Qualification (80%) ii) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic Studies, (Ethics for Non-Muslims candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Science. NOTE: The candidates who qualify the written test will also appear and qualify the Proficiency Test in MS Office.
283	12-RK/2020 01- POST	(BS-17) ADMN OFFICER (On contract basis for the period of 03 years)	i) MBA/MPA or equivalent qualification from a recognized University. ii) One year experience in handling administrative matters. iii) Written / Communication skills; and iv) Proficiency in M.S. Office. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 24 to 30+5 = 35 Years Female: 24 to 30 + 8 = 38 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Lahore	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- i) Questions relating to Qualification (80%) ii) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic Studies, (Ethics for Non-Muslims candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Science. NOTE: The candidates who qualify the written test will also appear and qualify the Proficiency Test in MS Office.
284	13-RK/2020 03- POSTS	(BS-16) ASSISTANT (On contract basis for the period of 03 years)	i) Bachelor's Degree (Second Division) from a recognized University having three years working experience in Administrative or Office related jobs in Government Departments or Private Offices. ii) Written / Communication Skills; and iii) Proficiency in M.S. Office. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 21 to 28+5 = 33 Years Female: 21 to 28 + 8 = 36 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Lahore	One paper MCQ type General Ability Written Test of 100 marks and 90 minutes duration comprising Questions relating to General Knowledge, including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for non-Muslim Candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer studies. NOTE: The candidates who qualify the written test will also appear and qualify the Proficiency Test in MS Office.
285	14-RK/2020 02- POSTS	(BS-16) PERSONAL ASSISTANT/SENIOR SCALE STENOGRAPHER (On contract basis for the period of 03 years)	i) Bachelor's Degree (Second Division) from a recognized University with English Shorthand with a speed of 80 words per minute, typing speed of 35 words on computer per minute with two years experience in the line. ii) Written / Communication Skills; and iii) Proficiency in M.S. Office. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 21 to 28+5 = 33 Years Female: 21 to 28 + 8 = 36 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Lahore	English Shorthand with a speed of 80 words per minute. NOTE: The candidates who will qualify English Shorthand test will be called for:- i) English Typing Test on Computer Typing Speed 35 w.p.m ii) Proficiency Test in MS Office.
286	15-RK/2020 01- POST	(BS-17) PUBLIC RELATION OFFICER (On contract basis for the period of 03 years)	i) Master's Degree in Mass Communication or equivalent (Second Division) from a recognized University. ii) Two years experience in the line. iii) Written / Communication Skills; and iv) Proficiency in M.S. Office. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 22 to 30+5 = 35 Years Female: 22 to 30 + 8 = 38 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Lahore	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- i) Questions relating to Qualification (80%) ii) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic Studies, (Ethics for Non-Muslims candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Science. NOTE: The candidates who qualify the written test will also appear and qualify the Proficiency Test in MS Office.
287	16-RK/2020 01- POST	(BS-17) PRIVATE SECRETARY (On contract basis for the period of 03 years)	i) Bachelor's Degree (second division) from a recognized University, with English Shorthand with a speed of 80 words per minute, typing speed of 40 words on computer per minute with four years experience in the line. ii) Written / Communication Skills; and iii) Proficiency in M.S. Office. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 21 to 28+5 = 33 Years Female: 21 to 28 + 8 = 36 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Lahore	English Shorthand with a speed of 80 words per minute. NOTE: The candidates who will qualify English Shorthand test will be called for:- i) English Typing Test on Computer Typing Speed 40 w.p.m ii) Proficiency Test in MS Office.

MINES & MINERALS DEPARTMENT (MINES LABOUR WELFARE ORGANIZATION, PUNJAB)

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
288	55-RH/2020 01- POST (Open Merit) (for Male Only)	(BS-17) SUBJECT SPECIALIST ENGLISH (on contract basis for the period of 05 years)	i) M.A or M.Sc (second division) in the relevant subject from a university recognized by the Higher Education Commission; and ii) M.Ed. or M.A. in Education or B.Ed. (Second division) from a university recognized by the Higher Education Commission..	Male: 23 to 40+5 = 45 Years	GENDER: Male, Only DOMICILE: Punjab PLACE OF POSTING: Mines Labour Welfare Boys Higher Secondary School, Makerwal, District, Miawali	One paper MCQ type Written Test of 100 marks and 90 minutes duration. The syllabus for Written Test is as under: a) Qualification related questions i) M.A/ M.Sc in English 60% ii) M.A(Edu)/M.Ed and B.Ed 20% b) General knowledge 20% Including Current Affairs, Everyday Science, Pakistan Studies, Islamic Studies (Ethics for Non-Muslim candidates) and Urdu.

FORESTRY, WILDLIFE & FISHERIES DEPARTMENT

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
289	17-RK/2020 02-POSTS	(BS-18) DEPUTY DIRECTOR FISHERIES on Regular Basis	Ph.D in Zoology from a recognized University OR M.Phil in Zoology from a recognized University with one year experience in the line; OR M.Sc. (second division) in Zoology or Biology or Fisheries or Aquaculture or Biology (animal sciences) from a recognized University OR BS (second division or C.G.P.A.2.5) with Zoology as a major subject (four years) from a recognized University with five years experience of Fisheries Development Conservation or Research acquired after the prescribed qualification. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience will be accepted after Prescribed Qualification.	Male: 28 to 40+5 = 45 Years Female: 28 to 40 + 8 = 48 Years Age and Sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Anywhere in Punjab	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- i) Qualification related (80%) ii) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic Studies, (Ethics for Non-Muslims candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Science.

IMPORTANT NOTE

Please read the "General Instructions" regarding Application Fee, Written Test, Interview on PPSC website www.ppsc.gov.pk before applying online.

CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATIONS → **09 November 2020**

MUHAMMAD NAWAZ KHALID ARBI
SECRETARY

UAN NO. 042-111-988-722

website: www.ppsc.gov.pk